

**Minutes of the Meeting of Cowes Harbour Commission held at
Harbour Office, Cowes on Friday 22 October 2021**

Present: David Riley – Chairman (DR)
Vanessa Clifford – Deputy Chairman (VC)
James Evans (JE)
Steve Sheridan (SS)
Phil Hagen (PH)
Clive Blount (CB)
Jason Losty (JL)
Ra Hennessy (RH)
Gary Hall Chief Executive (GH)

In Attendance: Harbour Master Ed Walker (EW)
Finance Officer Theresa Dunford (TD)

1. DECLARATIONS OF INTEREST

Declarations of Interest and Declarations of Related Party Transactions for Cowes Harbour Commissioners are documented on the CHC website.

2. APOLOGIES FOR ABSENCE

Apologies for absence received from Fiona Fitzherbert-Brockholes.

3. MINUTES OF THE SEPTEMBER MEETING

The Minutes of the meeting held on Friday, 24 September 2021 having been sent out it was resolved that they be signed as a true and complete record of business transacted.

4. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

5. SAFETY

EW highlighted the following:

- EW updated the Board on the consultation relating to the legislation surrounding personal watercraft which will bring personal watercraft under the Merchant Shipping Act. CHC's response is ready to be submitted and DR thanked CB and EW for their work on putting an excellent response together. QHM and ABP will also be submitting responses.
- No incidents to report with Red Funnel.
- The prows from the Floating Bridge have been removed and the floating bridge is expected to be back in service by beginning of December.
- CB asked whether CHC should promote boat training. GH explained that the Safety Topic will be incorporated into the Newsletter to try and encourage people to take up this type of training.
- JL met with Mike Robertson, the H&S consultant, and he was pleased with the progress being made to improve things at Kingston.

6. ENVIROMENT AND SUSTAINABILITY

GH reported on FF-B's behalf as she was unable to attend the meeting. In summary:

- Work continues on drawing up the tender for the Carbon Management Plan.
- FF-B and EW are working on a CHC designed sustainable mooring buoy.
- FF-B attended the Solent Forum Meeting on Sustainability with Sue Hawley. CHC will need to produce a targeted plan as this directly affects conservation and wildlife in our area.
- FF-B met with the RYA's Head of Sustainability. New forms of anti-foul are some way off being easily accessible, so the current priority is to make use of the low toxic paint which is sold at Kingston.
- Andy Andrews from RS Electric Boats will bring his electric boat to Cowes towards the end of November and the Board will be invited to meet him.
- TedxCowes Talk on Environment & Sustainability takes place on 4 November at the ISC in Cowes. They will receive a Stakeholder Benefit of £1k to help with the cost of videoing the event.

7. CEO/HM REPORT

The CEO/HM report was circulated with the papers for the meeting and was fully considered by the Board in the 'In Committee' meeting.

8. FINANCIAL MANAGEMENT REPORT – September 2021

The Commissioners noted the financial management report for September 2021 had been considered in detail in the 'In Committee' meeting. The Commissioners noted that the accounts as presented in the management report had been in order and agreed.

10. MATTERS FOR CHAC

There were no minutes to discuss as the next meeting of CHAC is in January. CHC will provide updates on the Kingston Development, the water taxi tender and flare disposal plan at that meeting.

11. ANY OTHER BUSINESS

None.

As there was no further business the Chairman formally closed the meeting at 1145.

Date of next meeting: Friday 26 November 2021