



Document	APPLICATION FOR WORKS LICENCE
Issue Version	2.9 – Jan 2025
Amendment	0

APPLICATION FOR CHC WORKS LICENCE

Name and address of applicant(s)

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Do hereby make application for a licence to remediate, alter or improve the foreshore or infrastructure of the harbour, as described:

Particulars of the nature, extent and manner of the operation to be carried out.

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To be executed in accordance with the plans and sections submitted herewith.

Rights held in, under or over land* (above and below the level of high water) as are necessary to enable them [the applicant(s)] to enjoy the benefits of the licence. If no rights are held, the action taken to enable them [the applicant(s)] to obtain such rights, if the licence is granted. (Documentary evidence is required with this application, if applicable).

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Signature of Applicant

Date

* "Land" includes land covered by water and any interest in land and any easement or right in, to or over land.



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BY VIRTUE OF THE COWES HARBOUR ACTS AND ORDERS 1897 TO 2012 (IN PARTICULAR, COWES HARBOUR REVISION ORDER 1989)

PART III, ARTICLE 5 – LICENCE TO CONSTRUCT WORKS (TIDAL WATERS)

SECTION A – DOCUMENTS TO BE SUBMITTED BY APPLICANT

- CHC would require evidence of all other necessary consents and approvals (M.M.O, Crown Estates, etc.) being obtained prior to commencement of any works, where applicable.
- A record of the timeline for the works (Start Date, key milestones and predicted end date).
- An electronic copy of technical drawing showing:
 - a) Extent of area of harbour/river works to be licenced. Outline to be identified.
 - b) Type of works – description.
 - c) Approximate area involved, in square metres.
 - d) Drawing number.
 - e) At least two Ordnance Survey Grid Reference Points (if over land) or at least two Latitude and Longitude positions (if over water).
 - A copy of the Risk Assessment & Method Statement (RAMS) for the described works, please ensure to include any related hot work permits that may be required.
 - Names and details of any vessels that may be used during the works.
 - Outline of any on water or land-based support that may be required from CHC.

To be submitted to the Harbour Office, Town Quay, Cowes, PO31 7AS or via e-mail to chc@cowes.co.uk

SECTION B – SCALE OF CHARGES 2024

WORKS LICENCE VAT zero-rated.

Tidal land area below level of high water involved:

- | | |
|---|----------|
| a) Up to and including 100 sq metres | £152.00 |
| b) Over 100 sq metres up to 500 sq metres | £268.00 |
| c) Over 500 sq metres up to 2500 sq metres | £540.00 |
| d) Over 2500 sq metres up to 10,000 sq metres | £1345.00 |
| e) Over 10,000 sq metres | £2745.00 |