

Document	Hot Work Request Form
Issue Version	1 – June 2026
Amendment	0

Hot Work Request Permit No. _____

Request to carry out Hot Work I.E. burning, welding or other work involving naked flames on board vessels and / or quays / pontoons in Cowes Harbour to be submitted to CHC **at least 24hrs** in advance.

Vessels:

Vessel:	Berth:
Owner / Agent:	Master:
Telephone:	Email:

Facilities:

Please state:	
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Works to be carried out:

Description of hot work to be carried out:		
Person in charge:		
Contact details:	Tel:	Email:
Date of works:		
Time of works:		

Note: None of the above works are to be carried out prior to permission being granted

GENERAL CONDITIONS AND PRECAUTIONS TO BE OBSERVED

1. Area clear of dangerous material and gas free	
2. Adequate ventilation	
3. All hot work equipment in good order	
4. Suitable firefighting appliances readily accessible in the work area	
5. Supervision by competent and responsible person in place	
6. Full risk assessment completed and available	
Special conditions and precautions being taken:	

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SIGN OFF

I am satisfied that all precautions have been taken and that safety arrangements will be maintained for the duration of work.

Authorised person in charge:

Forward to: Harbour Master via chc@cowes.co.uk

Telephone: 01983 293952

If carrying out hot work over a weekend, please submit by 1200hrs Friday at the latest.

<u>Permission Granted</u>		<u>Permission refused</u>	
CHC signature:		CHC signature:	
Date/ time:		Date/ time:	
Reason if refused:			

Internal Use

Request received	Date:	Time:
Comments		
Signed for CHC		